

**Yorkshire Dales LEADER
Notes of Management Group meeting
10th February 2010, 10.00a.m. – 2.00p.m.
Hawes Countryside Museum**

Present:

Management Group:

Kevin Lancaster - Chair	Yorkshire Dales National Park
Prue Keigwin	Community /rural services representative
Tom Wheelwright	Business /tourism representative
Rita Lawson	North Yorkshire County Council
Cllr Margaret Atkinson	Nidderdale AONB
Mike Keeble	Heritage / culture representative
Mark Haynes	Hambleton District Council
Cllr Les Ellington	Harrogate Borough Council
Ann Harding	Environmental representative
Graham Wilkinson	Community/rural services representative
Jill Armstrong	Richmondshire District Council

Support Officers:

Rima Berry	LEADER Co-ordinator
Norma Hood	North Yorkshire County Council

1. Apologies for absence

Apologies for absence were received from:

Management Group:

Colin Bailey	North Yorkshire Employment & Skills Partnership
Cllr Richard Foster	Craven District Council
Stephen Ramsden	Agricultural representative
Cllr Jimmy Wilson-Petch	Richmondshire District Council
Alan Simpson	Richmondshire District Council
Dawn Clarkson	Business /tourism representative
Cllr John Fort	North Yorkshire County Council
Sue Vasey	Voluntary sector representative

4. Governance and Confidentiality

This item was brought forward in order that the elections for Chair and Vice Chair could take place. In line with protocol Kevin Lancaster and Dawn Clarkson (who unfortunately was absent from the meeting) having served one full year in office stood down from their positions of Chair and Vice Chair. It was agreed that the Accountable Body representative, Rita Lawson would take the role of chair to oversee the election of renewing the Chair and Vice Chair.

Nominations –

CHAIR - nominations had been received for the re-election of Kevin Lancaster to carry on the role of Chair. RL enquired of the Management Group if there were any further nominations from the floor before a vote was held. There were none put forward. A vote was held, via a show of hands, and the decision was unanimous to duly elect Kevin Lancaster to serve as Chair of the Management Group for a further year.

VICE CHAIR – no nominations had been received for this position; although NYCC had received 3 emails proposing to leave both roles as is. Dawn Clarkson had not submitted a

nomination form for re-election. RL proposed two options to the Management Group; option 1 to re-elect Dawn Clarkson however the Chair would need to establish that she was happy to take on the role for a further year, or option 2 to receive nominations from the floor. The Management Group decided to go with option 2. Mike Keeble nominated Prue Keigwin and seconded by the Chair. A vote was held, via a show of hands, and the decision was unanimous to duly elect Prue Keigwin as Vice Chair of the Management Group for one year.

It was agreed that RL would contact Dawn Clarkson to inform her of the outcome of the elections.

Governance –

RL reported that Sue Vasey, Voluntary Sector representative, had made a decision to stand down from the Management Group as she felt she couldn't commit the time needed. Also Colin Bailey, North Yorkshire Employment and Skills Partnership and representing Learning and Skills, was standing down from the Management Group due to the demands of his new role as interim Economic Development Manager for Richmondshire DC. It is therefore necessary to seek nominations from the Wider Local Action Group for these two vacant positions on the Management Group. It was agreed that these posts will be appointed at the AGM and wider LAG event on 25th February. Nomination forms will be emailed to the Wider Lag and new representatives will be elected then.

Confidentiality –

RL wished to remind the Management Group that all applications they receive are confidential and must not be discussed outside of the Management Group with either a third party or the applicants. The applications can only be discussed once the Management Group have debated and made their decision on the applications to approve, reject or defer **and** the completed Investment Decision spreadsheet has been ratified by Yorkshire Forward. It is following this process that NYCC inform the applicants of the decision of the Management Group and once successful applicants have accepted the terms and conditions of the grant offered can the decision be made public.

2. Minutes of the last meeting of 9th and 15th December 2009

9th December minutes - Julie Kidd was listed as Laverick under present. Tom Wheelwright pointed out that his name was incorrect in declaration of interest in 7(c) LDR/D/0910/021 Caring for the Parish, it said Wigglesworth. Subject to these amendments being made the minutes were agreed as a true record.

15th December minutes – in order for a true record of the meeting, Stephen Ramsden left the room when LDR/D/10/PC23 Upper Nidderdale PC was being discussed and Cllr Les Ellington left the room when projects LDR/D/10/PC03 Dacre PC and LDR/D/10/PC17 High and Low Bishopside PC were being discussed. Subject to these amendments being made the minutes were agreed as a true record.

3. Matters arising from the minutes

Rima Berry didn't think she was speaking to LDR/D/0910/019 Art in the Pen as stated in the minutes.

Yorkshire Dales Millennium Trust has now appointed the project officer for LDR/D/0910/021 Caring for the Parish. The appointee is Gillian Muir who is a member of YDMT. She will be working with Rima on the new applications for the October deadline and will be meeting and supporting Parish Councils that have already received a grant through the project. All Parish Councils that were awarded a grant in December have returned their re-profiled financial information and hopefully offer letters etc will be sent by the end of February.

LDR/D/10/PC06 Grewelthorpe have informed NYCC that they are using a contractor.

LDR/D/10/PC21 Lower Washburn have confirmed that this is a new contract.

4. Governance and Confidentiality – see above after Apologies.

5. Financial Update – to be discussed before 12. AOB

6. Declarations of Interest

The following declarations of interest were recorded.

<i>Project ref</i>	<i>Project name</i>	<i>Management Group member</i>
LDR/D/0910/031	Limestone Landscapes Centre Design	Jill Armstrong – non-pecuniary interest
LDR/D/0910/032	Lower Wensleydale Youth Worker	Mike Keeble – non-pecuniary interest
LDR/D/0910/032	Lower Wensleydale Youth Worker	Prue Keigwin – non-pecuniary interest
LDR/D/0910/036	Middleham Key Centre	Jill Armstrong – non-pecuniary interest
LDR/D/0910/039	Coldstones Quarry Sculpture	Tom Wheelwright – non-pecuniary interest
LDR/D/0910/039	Coldstones Quarry Sculpture	Cllr Les Ellington – non-pecuniary interest
LDR/D/0910/042	Promoting Better Festivals and Events	Mark Haynes – non-pecuniary interest

7. Deferred Project

LDR/D/0910/022 Changing Lives
Grant Requested: £79,962.00 (80%)
Total Project Costs: £99,953.00

The project was rejected as the issue of who would offer the respite care whilst the carer was receiving training etc had still not been addressed.

RB to contact applicant to discuss issues

8. Project applications seeking approval

(a) LDR/D/0910/031 Limestone Landscapes Centre Design

Grant requested: £5,500.00 (78.58%)

Total Project Costs: £7,000.00

Tom Wheelwright and Jill Armstrong declared an interest and left the room.

The project was **approved**

(b) LDR/D/0910/032 Wharfedale Beekeepers' Association, Bee Breeding, Improvement and Education Project

Grant requested: £5,000.00 (48.40%) Awarded £7,500.00 (72.59%)

Total Project Costs: £10,332.50

The project was **approved**.

(c) LDR/D/0910/029 Lower Wensleydale Youth Worker Project

Grant requested: £36,268.00 (35%)

Total Project Costs: £102,681.00

The project was **approved**.

(d) LDR/D/0910/034 Saint James' Church, Clapham, Tower Project

Grant requested: £19,900.00 (53.30%)

Total Project Costs: £37,337.50

The project was **approved**.

(e) LDR/D/0910/035 Relate in the Yorkshire Dales

Grant requested: £31,708.00 (80%)

Project costs: £39,635.00

The project was **rejected** as it is not consistent with the aims and aspirations of LEADER, other funding sources are available to the project, i.e. Rural Access to Opportunities Programme. Linkage to LEADER tenuous, doesn't contribute to LEADER objectives.

(f) LDR/D/0910/036 Middleham Key Centre Rural Hub Project

Grant requested: £43,194.00 (80%)

Project costs: £53,993.00

Jill Armstrong declared an interest and left the room

The project was **approved**.

(g) LDR/D/0910/037 Developing and Promoting Festivals & Events in Richmondshire

Grant requested: £59,600 (71%)

Project costs: £83,960.00

The project was **rejected** as it doesn't meet the objectives of LEADER and deviates too far from the LDS aspirations, also costs are too high.

(h) LDR/D/0910/038 Bentham Community Youth Project

Grant requested: £31,012.00 (31.25%)

Project costs: £99,227.00

The project was **approved**

(i) LDR/D/0910/039 Coldstones Quarry Sculpture Project

Grant requested: £12,000.00 (40%)

Project costs: £30,000.00

Tom Wheelwright declared an interest and left the room

The project was **approved**

(j) LDR/D/0910/040 Pioneer Projects Pathways Project

Grant requested: £69,999.00 (70.05%)

Project costs: £99,935.00

The project was **rejected** as it lacked focus and is continuation funding rather than innovative.

(k) LDR/D/0910/041 Nurturing Talent in Rural North Yorkshire

Grant requested: £13,360.00 (80%)

Project costs: £16,700.00

Ann Harding declared an interest and left the room, Cllr Les Ellington declared an interest but did not leave the room.

The project was **approved**

(l) LDR/D/0910/042 Promoting Better Festivals and Events

Grant requested: £10,000.00 (66%)

Project costs: £16,500.00

The project was **approved**

9. Update on Co-operation Projects

Rima gave an update on the Co-operation projects. **(Copy to be forwarded with minutes to all who didn't attend the meeting).**

10. Measure 321 Intervention Rate

Rima presented the group with an update on the latest position in respect of future projects. All recommendations were approved by the Management Group. **(Copy to be forwarded with minutes to all who didn't attend the meeting).**

11. Update on "Call for Projects"

As above Rima gave an update and the recommendations in the paper were approved by the Management Group. **(Copy to be forwarded with minutes to all who didn't attend the meeting).**

Rita thanked Rima for all the hard work she had done with all the above.

12. Financial Update (5.)

Rita gave a verbal update on the spend to date:- by the end of March we will have paid out approximately £353,288 out of £516,266; unfortunately the difference will be lost; every effort is being made between now and the submission of the claim to maximise the spend. Yorkshire Forward and Defra have agreed that they will consider a supplementary claim for any project claims that are technically received prior to the end of March and will have cleared payment by end of April; this will hopefully reduce the figure lost in 09/10. Hopefully any funds lost can be picked up in future years and every effort will be made to work towards this happening but again no guarantees. If we get to the point next year where we are fully committed and spent up, we can ask for money to be brought forward from another year or better still another LEADER area. Some projects have been paid at 100% to reduce the amount of money that could be lost.

RL reported that an additional £40k to SMRT for specialist medical and safety equipment had been provisionally awarded and was seeking ratification of this approval from the Management Group – all agreed.

Ann thanked NYCC for all their help with the claiming process. Rita gave thanks to Rima and the team at NYCC for their work with the applicants.

13. Any other business

Rima Berry requested that the Chair sign a provisional application for the Way of the Roses. This was agreed and Kevin Lancaster signed.

The AGM and wider LAG event will be held on Wednesday 25th February at North Stainley Village Hall.

14. Date, time and venue of next meeting

The next meeting will be held on Wednesday 14th April 2010 venue tbc.

There being no further business the meeting closed at 14.15 p.m.

Signature:

Kevin Lancaster - Chair

Date: