

**Yorkshire Dales LEADER  
Notes of Management Group meeting  
15th December 2009, 10.30a.m. – 1.00p.m.  
Kirby Malzeard Mechanics Institute**

**Present:**

**Management Group:**

Kevin Lancaster - Chair	Yorkshire Dales National Park
Tom Wheelwright	Business / tourism representative
Stephen Ramsden	Agricultural representative
Cllr Les Ellington	Harrogate Borough Council
Cllr Jimmy Wilson-Petch	Richmondshire District Council
Mike Keeble	Heritage / culture representative
Cllr Margaret Atkinson	Area of Outstanding Natural Beauty

**Support Officers:**

Rima Berry	LEADER Co-ordinator
Catherine Maudsley	North Yorkshire County Council

**1. Apologies for absence**

Apologies for absence were received from:

**Management Group:**

Mark Haynes	Hambleton District Council
Colin Bailey	North Yorkshire Employment & Skills Partnership
Cllr Richard Foster	Craven District Council
Graham Wilkinson	Community/rural services representative
Ann Harding	Environmental representative
Prue Keigwin	Community/rural services representative

**Support Officers:**

Rita Lawson	North Yorkshire County Council
Julie Kidd	North Yorkshire County Council

**2. Declarations of Interest**

The following declarations of interest were recorded.

<i>Project ref</i>	<i>Project name</i>	<i>Management member</i>	<i>Group</i>
LDR/D/10/PC23	Upper Nidderdale Parish Council	Stephen Ramsden	
LDR/D/10/PC03	Dacre Parish Council	Cllr Les Ellington	
LDR/D/10/PC17	High & Low Bishopside Parish Council	Cllr Les Ellington	

**3. Financial update**

Norma Hood circulated the list of applicants for the meeting today showing the amounts applied for under the Parish Caretaker Scheme for this round.

**4. Project applications seeking approval**

Rima Berry gave an update of the Parish Caretaker fund since the meeting on the 14<sup>th</sup> October when the intervention rate etc was agreed.

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The fund information was sent to the 197 parish councils in the County and that brought a lot of queries etc from those interested. Rima visited some of them and has answered a lot of Q&A's about the fund.

She has informed them that if they are already employing a parish caretaker then in order to apply for funding they have to develop the role further in order to be eligible. If they already have a person carrying out 'ad hoc' duties around the parish and wish to formalise the post with a contract then they are eligible to apply. The group may know with their local knowledge any background information as to the situation in their own parishes and adjacent ones if there is already any 'caretaker' activity. She has emphasised to interested parishes the need to include the duties as Environmental and Heritage.

There has been £160,000 set aside for the two rounds of projects, the next one being October and if all projects are successful today then approximately half of the amount will have been allocated. The parishes can apply for between £2,000 and £5,000 for the three years.

Norma Hood confirmed that once the successful applicants have returned the acceptance form for the grant they will be contacted in the New Year by YDMT under the 'Caring the Parish project' which was awarded a grant on 9<sup>th</sup> December. The group agreed that the success of the whole Parish Caretaker projects was down to the success of appointing the right individual.

**(a) LDR/D/10/PC01 Masham Parish Council**  
**Grant requested: £4,320**  
**Project Costs: £8,640**

The project was **approved**.

**(b) LDR/D/10/PC02 Burton cum Walden**  
**Grant requested: £2,250**  
**Project Costs: £4,500**

The project was **approved**.

**(c) LDR/D/10/PC03 Dacre Parish Council**  
**Grant requested: £2,500**  
**Project Costs: £5,000**

Les Ellington left the room

The project was **approved**.

**(d) LDR/D/10/PC04 Bentham Town Council**  
**Grant requested: £5,000**  
**Project Costs: £12,810**

The project was **approved**.

**(e) LDR/D/10/PC05 Hartwith-cum-Winsley Parish Council**  
**Grant requested: £2,359.50**  
**Project costs: £4,550**

The project was **approved**.

**(f) LDR/D/10/PC06 Grewelthorpe Parish Council**  
**Grant requested: £2,020**  
**Project costs: £4,100**

The project was **approved** subject to the clarification of how they are employing the person ie by direct employment or contract.

**(g) LDR/D/10/PC08 Menwith with Darley Parish Council**  
**Grant requested: £4,920**  
**Project costs: £9,600**

The project was **approved**.

**(h) LDR/D/10/PC09 North Stainley with Sleningford**  
**Grant requested: £2,580**  
**Project costs: £5,160**

The project was **approved**.

**(i) LDR/D/10/PC10 Eppleby Parish Council**  
**Grant requested: £4,755**  
**Project costs: £9,510**

The project was **approved**.

**(j) LDR/D/10/PC11 Askrigg & Low Abbotside Parish Council**  
**Grant requested: £4,950**  
**Project costs: £9,900**

The project was **approved**.

**(k) LDR/D/10/PC12 Bainbridge Parish Council**  
**Grant requested: £3,086**  
**Project costs: £6,010**

The project was **approved**.

**(l) LDR/D/10/PC13 Carperby-cum-Thoresby Parish Council**  
**Grant requested: £4,956**  
**Project costs: £9,910**

The project was **approved**.

**(m) LDR/D/10/PC14 Azerely Parish Council**  
**Grant requested: £3,390**  
**Project costs: £7,530**

The project was **approved**.

**(n) LDR/D/10/PC15 Grantley, Sawley, Skelding & Evestone Parish Council**  
**Grant requested: £2,520**  
**Project costs: £5,040**

The project was **approved**.

**(o) LDR/D/10/PC16 Tanfield Parish Council**  
**Grant requested: £2,385**  
**Project costs: £4,770**

The project was **approved**.

**(p) LDR/D10//PC17 High & Low Bishopside Parish Council (Pateley Bridge)**  
**Grant requested: £4,946.40**  
**Project costs: £10,569**

Les Ellington left the room

The project was **approved**.

**(q) LDR/D/10/PC19 Bewerley Parish Council**  
**Grant requested: £3,456**  
**Project costs: £6,912**

The project was **approved**.

**(r) LDR/D/10/PC20 Tunstall Parish Council**  
**Grant requested: £3,000**  
**Project costs: £6,000**

The project was **approved**.

**(s) LDR/D/10/PC21 Lower Washburn Parish Council**  
**Grant requested: £4,940**  
**Project costs: £10,500**

The project was **approved** subject to clarification that the contract is a new one commencing April 2010.

**(t) LDR/D10//PC22 Grassington Parish Council**  
**Grant requested: £3,888**  
**Project costs: £3,792**

The project was **approved**.

**(u) LDR/D/10/PC23 Upper Nidderdale Parish Council**  
**Grant requested: £2,250**  
**Project costs: £4,500**

Stephen Ramsden left the room

The project was **approved**.

Queries were raised during the decision making process about the inclusion of school grounds ie for wildlife areas etc. NYCC Children and Young People's Services do not have a statutory duty to do this type of work as part of the maintenance of the school property.

Tasks such as snow clearance were discussed and Rima had been approached by an applicant about such matters. The persons employed on a contract with the parish council will be self employed and therefore need to have their own public liability insurance and the parish council should have it themselves as an organisation for their employees. The

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caretaker would need to carry out their own risk assessment on the task as and when the situation arises.

Several members expressed the problem they had with applicants using 'jargon' to explain what their project was about thus making it sometimes difficult to understand. Officers agreed that they also struggled sometimes to define what was actually meant by the applicant. It was felt that applicants feel that they have to use more complicated terms and words as that is what we want and the use of plain language could mean them being unsuccessful.

### **8. Any Other Business**

Rima asked the group to consider how they felt the decision panels had been carried out. If they were happy with procedures etc, did they feel that they were able to be freely express concerns and openly share their thoughts with the group and NYCC officers during the decision making process? Any suggestions or concerns could be made to Rima by email and would be treated as confidential. There will be some time spent soon by the NYCC officers to discuss how the LEADER fund has been implemented up to now etc and they will be happy to take on board any comments as they only want to make the process simpler and more successful where possible within the constraints of Yorkshire Forward and Defra.

### **9. Date and time of next meeting**

The next meeting for the Parish Caretaker applications will be in October 2010 date and venue yet to be agreed.

There being no further business the meeting closed.

Signature:

Kevin Lancaster - Chair

Date: 2009