

**Yorkshire Dales LEADER Programme
Executive Group Meeting
Dales Countryside Museum
10.00 – 12.00 pm, 26th July 2017**

Notes of the meeting

Attending:

Name	Representing
Andy Barton	Business Support
Rima Berry (non-voting)	Programme Sponsor, YDMT
Karen Booth (non-voting)	Local Enterprise Partnership
Cllr Chris Clark	Yorkshire Dales National Park Authority
Jane Ellison-Bates	Small and micro businesses
Cllr Lawrence Grose	Richmondshire District Council
Rita Lawson (Chair)	Voluntary & Community sector
Helen Patchett (non-voting)	Programme Manager, NYCC
Neil Pickard (Vice Chair)	Agriculture
Judith Richards	Small and micro businesses
Cllr Ian Thompson	Craven District Council

Apologies:

Name	Representing
Cllr Margaret Atkinson	Harrogate Borough Council
Susan Briggs	Tourism
Martin Glynn	Forestry
Isabel Marshall	Tourism

(1) Welcome and apologies

Apologies had been received as listed above. A letter had been received by RB from Colin Price, representing Agriculture, tendering his resignation due to work commitments. The Executive formally recorded their thanks.

Action: RB to thank CP and advertise vacancy

(2) Minutes from the last meeting of 24th May 2017

The minutes of 24th May 2017 were agreed as accurate. A copy of the minutes was signed by NP (Chair of the meeting) to be retained on file.

(3) Matters arising from the minutes of 24th May 2017

An update on each of the matters arising was given.

- RB reported that she had not followed up why survey result returns were so low.

- Yorkshire Dales National Park Authority had responded to the query on target audience advertising and use for the Swale Trail project.
- In terms of publicity the new application form process started end April 17; this now collects where applicant heard about LEADER.

Action : HP to email the Executive with the formal response given by Yorkshire Dales National Park Authority on the advertising and potential users of the Swale Trail.

No further matters arising were identified that were not on the agenda.

(4) Programme Update

HP discussed the brief programme update. At the last meeting it had been agreed the calls for Farming and Forestry would be re-opened (set to close at the end of June). In consultation with the Chair and Vice Chair this had not been done for the Farming call as the pipeline projects were over budget by £300,000 and the conversion rate from EO1 to Full Application is high at 90%.

With the caveat that all Call Priorities are well subscribed with pipeline projects, a discussion on re-opening Farm Productivity (SP2), subject to securing additional budget, took place and it was agreed that it should re-open as soon as possible.

No virement of budgets across the Priorities was required.

Action: HP

RB gave an update on potential applicants that were working on Full Applications.

(5) Declarations of Interest

Neil Pickard declared an interest in 105408 Prospect Farm Innovation Project as an agent submitting the application on behalf of the applicant. It was agreed that he should not take part in the discussion and left the room.

(6) Applications to be considered

- i. 104666 Pathways to Enable Access

It was unanimously agreed to approve the project 104666 Pathways to Enable Access. There are no specific conditions to be associated with this project.

Action: HP

- ii. 104970 Humberstone Bank Farm Efficiency and Animal Welfare Improvements

It was unanimously agreed to approve the project 104970 Humberstone Bank Farm Efficiency and Animal Welfare Improvements. There were no specific conditions to be associated with this project.

Action: HP

- iii. 104985 Mobile Sheep Handling Facility

It was unanimously agreed to approve the project 104985 Mobile Sheep Handling Facility
There were no specific conditions to be associated with this project.

Action: HP

iv. 105023 Lighting and Cattle Handling

It was unanimously agreed to approve the project 105023 Lighting and Cattle Handling
There were no specific conditions to be associated with this project.

Action: HP

v. 105270 Throstle Nest Farm Development

It was unanimously agreed to approve the project 1052705 Throstle Nest Farm Development
There were no specific conditions to be associated with this project.

Action: HP

vi. 105408 Prospect Farm Innovation Project

It was unanimously agreed to approve the project 105408 Prospect Farm Innovation Project. There were no specific conditions to be associated with this project.

Action: HP

(7) Approved project update – 104113 Old Home Farm Woodland Ecocabins

Old Home Farm, Project Ref 104113 (approved 16/11/2016) has not had confirmation that planning permission had been received. HP had spoken with the Applicant and Planning Officers and informed that it was due at the 25th July or possibly the September Planning meeting. The latter is prior to the next meeting of the Executive and it was agreed that this project would be an Agenda item for September 19th meeting, with a view to withdrawing the grant offer.

(8) AOB

RB reminded all to claim for travel expenses.

HP/RB requested that any queries be raised before a panel meeting, so that programme staff would have time to go to applicants and the answers can form part of discussions.

(9) Date of next meeting

The next meeting will take place on 19th September 2017 at 10.00 am at Richmond Town Hall.

Summary of Action Points

Action	To be completed
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		by
1	Letter of thanks to Colin Price	RB
2	Advertise Executive Vacancy	RB
3	Share the formal response given by Yorkshire Dales National Park Authority on the advertising and potential users of the Swale Trail	HP
4	Grant Funding Agreement to 104666 Pathways to Enable Access Complete inception meeting with applicant	HP
5	Grant Funding Agreement to 104970 Humberstone Bank Farm Efficiency and Animal Welfare Improvements Complete inception meeting with applicant	HP
6	Grant Funding Agreement to 104985 Mobile Sheep Handling Facility Complete inception meeting with applicant	HP
7	Grant Funding Agreement to 105023 Lighting and Cattle Handling Complete inception meeting with applicant	HP
8	Grant Funding Agreement to 1052705 Throstle Nest Farm Development Complete inception meeting with applicant	HP
9	Grant Funding Agreement to 105408 Prospect Farm Innovation Project Complete inception meeting with applicant	HP

Helen Patchett
31/08/2017