

**Yorkshire Dales LEADER Programme
Executive Group Meeting
Kettlewell Village Hall
10.00 – 12.00 pm, 24 May 2017**

Notes of the meeting

Attending:

Name	Representing
Cllr Margaret Atkinson	Harrogate Borough Council
Andy Barton	Business Support
Rima Berry (non-voting)	Programme Sponsor, YDMT
Susan Briggs	Tourism
Cllr Chris Clark	Yorkshire Dales National Park Authority
Jane Ellison-Bates	Small and micro businesses
Martin Glynn	Forestry
Cllr Lawrence Grose	Richmondshire District Council
Helen Patchett (non-voting)	Programme Manager, NYCC
Neil Pickard (Vice Chair)	Agriculture
Judith Richards	Small and micro businesses

Apologies:

Name	Representing
Karen Booth (non-voting)	Local Enterprise Partnership
Rita Lawson (Chair)	Voluntary & Community sector
Isabel Marshall	
Colin Price	Agriculture
Cllr Ian Thompson	Craven District Council

(1) Welcome and apologies

In Rita Lawson's absence, Neil Pickard chaired the meeting. NP welcomed the Group to the meeting. Apologies had been received as listed above.

(2) Minutes from the last meeting of 4 April 2017

The minutes of 24 May 2017 were agreed as accurate. A copy of the minutes was signed by NP (Chair of this meeting) to be retained on file.

(3) Matters arising from the minutes of 4 April 2017

An update on each of the matters arising was given, with each of the approved projects having received a Grant Funding Agreement and had an inception meeting.

No further matter arising were identified that were not on the agenda.

(4) Programme Update

HP discussed the brief programme update.

It was agreed that Neil Pickard and Chris Clark would represent the Yorkshire Dales LEADER programme on a sub-group to look at an evaluation of this LEADER programme and that of the North York Moors, Coast & Hills. The programme for Coast, Wolds, Wetlands and Waterways would also be invited to join in the exercise.

Action: HP

RB gave an update on potential applicants that were working on Full Applications.

(5) Declarations on Interest

Chris Clark declared an interest in 104675 The Swale Trail as a Member of the applicant organisation. It was agreed that he should take part in the discussion (but not vote) as he did not have a pecuniary interest.

(6) Applications to be considered

(a) 104675 The Swale Trail

It was unanimously agreed to approve the project 104675 The Swale Trail. There are no specific conditions to be associated with this project.

Action: HP

It was also requested that HP should ask the applicant whether the Trail could be promoted to other sections of the community, such as horse-riders and walkers.

Action: HP

(7) Publicity

With regard to the survey that was undertaken, it was requested that RB follow up as to why there was so little response.

Action: RB

It was agreed that the Annual Report should be on the front page on the website, so that it is readily accessible, rather than in the download library.

Action: RB

There was a discussion on where else the programme could be advertised (e.g. directly to farmers in auction marts).

RB circulated spreadsheet to show the demand existing within the programme, with full expectations of spending to the programme budget.

It was agreed that the calls for Farming and Forestry would be re-opened (currently set to close at the end of June).

It was agreed that all calls should say a closing date of December 2018 for submission of Full Applications, with a caveat about competition for funds.

(8) AOB

RB reminded all to claim for travel expenses.

RB requested that any queries be raised before a panel meeting, so that programme staff would have time to go to applicants and the answers could form part of discussions.

(9) Date of next meeting

The next meeting will take place on 26 July 2017 at 10.00 am at the Dales Countryside Museum, Hawes.

Summary of Action Points

	Action	To be completed by
1	Arrange meeting of the Evaluation Sub-Group	HP
2	Grant Funding Agreement to 104675 The Swale Trail, with requested queries added. Complete inception meeting with applicant.	HP
3	Follow up on survey results	RB
4	Upload Annual Report to home page of website	RB

Helen Patchett
17/07/2017